**Self-Report**

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| **1. Reporter** (In the case of multiple persons, the highest-ranking senior) |
| Name : (Signature) | Rank :  | Employee No. :  |
| Team Name :  | Responsible for :  |  |
| Other reporters (sign after filling out team name/position/name) |
| **2. Details of Report** |
| Type/Scale of Benefit Accepted | **Type** | **Quantity** | **Monetary Value** |
| Money |  |  |
| Gift certificate |  |  |
| Goods |  |  |
| Other |  |  |
| Provider | Company name : | Name : | Position : |
| Transaction items : | Annual transaction scale : (million won) |
| Reporter comments (or outcome of processing) |
| **3. Details of Processing** |
| Relevant Team | Report filed on : Date(yyyy/mm/dd) | Report received by: (Signature) |
| Processing Instructions on : Date(yyyy/mm/dd) | Processing instructions given by : (Signatrue) |
| Details of processing instructions |
| Compliance Support Team | Outcome confirmed on : Date(yyyy/mm/dd) | Outcome confirmed by : (Signature) |
| Details of confirmation of processing outcome |

※ The relevant team leader receives reports and provides processing instructions, while the Compliance Support Team verifies the outcomes (processing outcomes are forwarded to the Compliance Support Team).

**Business Control Incident Report**

**※ In addition to ex-post reporting, the "Business Control Incident Report" is also used for cases in which the occurrence of an event could be reasonably predicted in advance.**

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| Incident Title | A concise title that expresses the essence of the incident |
| Financial Impact | Gross loss, net loss (loss after deducting various deductions, indemnity rights, and tax effects from the gross loss) |
| Violator | Only when the act is illegal or involves an element of bribery |
| Specifics | Detailed description according to the 5W and 1H principle  |
| Inadequate Businesscontrol | Summary of the inadequacies in business control that failed to prevent this occurrence |
| Action/Measures | List of actions/measures proposed of already taken regarding this case |
| Important Takeaways | Important lessons learned from this incident  |

Date of Report : 20 / /

Reporter : (Signature)